

ASKHAM BRYAN PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 18th November 2021 at 7pm in the Village Hall

PRESENT: Councillor Andrew Steele (Chair)
Councillors Julie Barber Kathryn Smith Mark Walker

In attendance: One resident, Ward Cllr. Hook and the Clerk.

1 APOLOGIES: Cllrs. Dawson and Peers. It was noted that the deadline for ten electors to request that the vacancy due to the resignation of Kirsty Smahon was 9th November 2021 and that the Parish Council (PC) could fill this vacancy by co-option, there having been less than ten requests for an election.

2 DECLARATIONS OF PECUNIARY INTEREST: None

3 PUBLIC PARTICIPATION

The resident reported her concerns regarding students of Askham Bryan college parking on the footway and had taken to putting notes on the windscreens which did seem to have solved the problem. She also had concerns about students racing round the car park and throwing rubbish over the bike shelter and had been in touch with college about this and had had a conversation with one of the college staff who had parked across the entrance to the car park to prevent students from leaving until they had been dealt with. She had exchanged emails with the Head of Estates and Facilities of the college. He had advised that all staff and students have to be registered to use the car parks although on the occasion referred to above, it was the visitors car park which had been used for the anti-social behaviour. The email from the college had been very helpful and it also suggested improvements to the lighting.

4. MINUTES OF THE MEETING OF THE PC HELD ON 21st OCTOBER 2021.

It was **resolved** that the minutes of the meeting of the PC held on 21st October 2021 having been circulated, be approved and that the Chair be authorised to sign.

5. PLANNING

a. Planning Applications Received

- i. 21/02261/FUL - Westfield House, 155B Main Street - Single storey rear extension after demolition of existing conservatory.
- ii. 21/02313/TCA - 109 Main Street - Re-pollard Maple tree in a Conservation Area.
- iii. 21/02314/TCA - The Old Cottage, 72 Main Street - Heavy crown reduce 1no. Willow tree to a monolith - tree works in a Conservation Area.

The Clerk had responded to all three of the above using delegated authority taking into account comments received from Councillors. There were no objections to any of the applications.

b. Planning Decision Notices Received

- i. None

6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

There had been a burglary in October, the bedroom had been ransacked and cash taken from wallet. Several residents Askham Brian had received crime prevention leaflets following burglaries in Askham Richard.

7 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook reported on the blue badge parking scheme in York. She had also corrected a claim made by the Police that they send a representative to PC meetings. She also reported that she had looked at a lane in Askham Richard, this would take a couple of years.

8 OTHER MATTERS

8.1 Meeting with the college

Cllr. Steele reported on a meeting between the college and representatives of Askham Bryan, Askham Richard and Copmanthorpe Parish Councils which he had attended that afternoon. This had been a high-level meeting and agreements had been reached on a number of issues. This would be the first of a series of meetings. The minutes of the meeting were awaited.

8.2 Bollards and the entrance to the recreational area.

A revised quotation for the "Manchester" bollards was considered. It was **resolved** to order two removeable bollards (£223 each plus £70 delivery), one fixed bollard (£126) and two sets of padlocks and keys (£13 each set). They would be delivered to Cllr. Steele. A quotation would be sought for taking the timber out and for fitting, Cllr. Barber would forward contact details of a suggested contractor.

8.3 Trees and plaques for the Platinum Jubilee of Her Majesty Queen Elizabeth II.

It was **resolved** to order fifteen whips to be delivered to Cllr. Smith. Cllr. Barber offered to donate Hawthorne protectors. It was also **resolved** to order an A5 bronze plaque and discussion about location and mounting.

8.4 Annual Playground Inspection.

This was deferred to the next meeting as a quotation for addressing the repairs identified in the annual playground inspection was still awaited (there were sufficient funds in the budget for this work).

9 FINANCE

9.1 Budget

The Responsible Financial Officer (RFO) circulated a statement showing bank balances and expenditure as of 10th November and estimated expenses to 31st March showing how much of the end of year balances were earmarked for specific projects and for contingency. There was a suggested increase in precept in line with 2.9% consumer price index (CPI), it was decided to wait until the January meeting before submitting the precept request as this figure was likely to have increased by then.

9.2 Bank Reconciliation

Since the last meeting, there had been payments totalling £429.38. That day the RFO had received a letter advising of the successful award of a grant of £3,000 for the recreational area.

9.3 Review of bank mandate to ensure three signatories.

It was confirmed that Cllrs. Peers, Smith and Steele were the signatories on the bank account.

9.4 Report of invoices to be paid

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/10/21 to 31/10/21 plus deductions payable to HMRC.
- Clerk's Salary 01/11/21 to 30/11/21 plus deductions payable to HMRC.
- Poppy Shop – Wreath - £17.99 (£3.67 VAT) plus £3.99 delivery.
- Card for a former Councillor - £1.85.

10 CORRESPONDENCE AND SOCIAL MEDIA

A list of correspondence received since the last meeting (items 283-288) had been circulated and the contents noted.

11 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. Cllr. Walker updated the meeting regarding the removal of the play area mound and would let Cllr. Steele know when work commenced.

12 DATES OF NEXT MEETINGS

The next PC meeting would be 20 January 2022 at the Village Hall at 7pm.

The meeting closed at 7:40pm.

Signed

Chairman
20 January 2021